

HOëRSKOOL HERMANUS

POSBUS 132
HERMANUS 7200
TEL: 028 312 3760
FAKS: 028 313 0814
✉ principal@hadmin.co.za
Skoolhoof / Headmaster: F Hooneberg



HERMANUS HIGH SCHOOL

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web : www.hermanushigh.co.za

TERMS and CONDITIONS – 2021

KINDLY COMPLETE, SIGN AND RETURN THIS FORM, TOGETHER WITH A CERTIFIED COPY OF YOUR IDENTITY DOCUMENT(S) IN A SEALED ENVELOPE ADDRESSED TO THE FINANCIAL SECRETARY ON OR BEFORE FRIDAY, 13 NOVEMBER 2020. PLEASE NOTE A SEPARATE FORM MUST BE COMPLETED FOR EACH CHILD.

NAME of LEARNER: **GRADE:**

- Hermanus High School charges school fees as permitted by the SA Schools' Act.
- The father and mother and/or guardian(s) (where applicable) of every learner are jointly and severally responsible for school fees in respect of such a learner.
- The School and NTT and Development fees for **2021** have been set at **R21 000.00** per learner, per annum (of which an amount of **R1 400.00** should have already have been paid by 31 December 2020)
- Please note that we are a fee-paying school and fees are payable annually in advance, unless an alternative payment arrangement has been entered into with Hermanus High School.

Preferred Payment Plan (Please ✓ appropriate box)

1. **Single payment** of R19 600.00 (i.e. R19 600.00 less an early payment discount of R588 (= 3%) plus R1 400.00 for the NTT and Development fund). This option is only valid if payment is received on or before 28 February 2021. Please note that there is no discount on the NTT and Development Fund.

I hereby choose to pay the full amount (R19 600.00) and donate the amount of R588 towards a less fortunate learner's school fees.

2. **Debit order** (11 instalments of R1 781.82, payable from January 2021 and monthly thereafter up to and including November 2021. No discount applicable.

I am prepared to pay the following monthly rounding adjustment amount and consent that the difference between the adjustment amount and R1 781.82 per month be donated towards a less fortunate learner's school fees.

R1 800.00 R1 850.00 R1 900.00 Own amount

3. **Internet** (11 instalments of R1 781.82, payable by the last day of every month from January 2021 and monthly thereafter up to and including November 2021). No discount applicable.

I am prepared to pay the following monthly rounding adjustment amount and consent that the difference between the adjustment amount and R1 781.82 per month be donated towards a less fortunate learner's school fees.

R1 800.00 R1 850.00 R1 900.00 Own amount

Initials: Parent 1 / Guardian 1 _____ Parent 2 / Guardian 2 _____

4. **Cash or cheque payments** made to the Financial Secretary at Hermanus High School (11 instalments of R1 781.82, payable by the last day of every month from January 2021 and monthly thereafter up to and including November 2021). No discount applicable.

I am prepared to pay the following monthly rounding adjustment amount and consent that the difference between the adjustment amount and R1 781.82 per month be donated towards a less fortunate learner's school fees.

R1 800.00 R1 850.00 R1 900.00 Own amount

5. **Quarterly** (4 instalments of R4 900.00 payable within the first week of every term.

I am prepared to pay the following quarterly rounding adjustment amount and consent that the difference between the adjustment amount and R4 042.50 per quarter be donated towards a less fortunate learner's school fees.

R4 950.00 R5 000.00 R5 050.00 Own amount

NOTE: Payments can also be made by debit or credit card at the financial office.

Initials: Parent 1 / Guardian 1 _____ Parent 2 / Guardian 2 _____

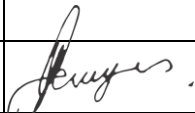
We the undersigned parents / guardians of hereby acknowledge that we are lawfully indebted to Hermanus High School, subject to the Terms and Conditions on the last two pages of this document which we confirm we have read and understood, for the sum of respectively **R19 600.00 and R1 400.00**, being the amount of school and NTT and Development fees for **2021**.

We the parents / guardians hereby select the following physical address(es) as the parents' / guardians' *domicilium citandi et executandi* for all purposes of these Terms and Conditions and for the purpose of the serving of any legal documents in terms hereof. We undertake to notify Hermanus High School in writing of any change of any of the addresses as set out below.

N.B.: Fields that are marked with * are compulsory. Please notify the school if any of your details change.

Parent 1 / Guardian 1 (Print Name and surname)*	Parent 2 / Guardian 2 (print Name and Surname)
r	
Physical Address:*	Physical Address:*
Postal Code:	Postal Code:
Tel:*	Tel:*
Cell:*	Cell:*
E-mail:*	E-mail:*
Postal Address*	Postal Address*
Postal Code:	Postal Code:
Name of Employer:*	Name of Employer:*
Tel No of Employer:*	Tel No of Employer:*
Address of Employer:*	Address of Employer:*
Postal Code:	Postal Code:

SIGNED at _____ on the _____ day of _____ 20_____.

ID number of Parent 1 / Guardian 1*	
Signature of Parent 1 / Guardian 1*	
ID number of Parent 2 / Guardian 2*	
Signature of Parent 2 / Guardian 2*	
Full Name of Financial Secretary	Mrs J Booyens
Signature of Financial Secretary	

THE TERMS AND CONDITIONS OF THE SCHOOL FEES PAYMENT PLANS ARE AS FOLLOWS:

1. **The full school fees are payable annually in advance by 26 February 2021 unless one of the provided alternative payment plans has been selected and this selection approved with the signature of the Financial Secretary** In the event of the parents / guardians failing to make any payment promptly on or before the due date, Hermanus High School shall have the right to demand the immediate payment of the total amount owing to the school. The parent / guardian further accepts that in such circumstances, the parent / guardian shall be liable for the payment of all legal fees on the attorney-and-client scale of costs, including collection commission, incurred by Hermanus High School in demanding and enforcing compliance with the parents' / guardians' obligations in terms hereof.
2. In order to qualify for the R588 (3%) discount on school fees (which is applicable if a single payment plan is selected,) the total amount of R19 600.00 (Nineteen thousand six hundred rand) plus **R1 400.00** for NTT and Development fees, that is due must be paid in full on or before 26 February 2021. Parents have the option to donate this discount for tax purposes.
3. When a monthly debit order payment plan is selected, an amount of R1 781.82 (or the chosen monthly rounding adjustment) must be paid by debit order on the 15th, the 25th or the last day of each month, running from January up to and including November. ***Unpaid, stopped or revoked debit orders shall incur a fine of R50.00.*** The right to a debit order shall also be forfeited and the full outstanding debt will become immediately due and payable.
4. If Internet payment is selected, the payments must be made by the last day of each month.
5. If cash or cheque payments are made at the Financial Secretary's office, these must be submitted by the last day of every month.
6. If quarterly payment is selected, the payments must be made within the first week of each term.
7. If any portion of the total amount of school fees that is payable in terms of a specific payment plan is not paid on or before the specified date, the full outstanding amount of the annual school fees will become due and payable and may be handed over for debt collecting.
8. All school fee payments shall be deposited into the Hermanus High School, School Fees Account (**ABSA Bank Hermanus, Bank code 632005; Account no. 4071881047**) and the relevant debtor code as per Hermanus High School, school fee statement shall be used as reference.
9. For the purpose of any legal action arising from this agreement we hereby consent to the jurisdiction of the Magistrate's Court notwithstanding the fact that such proceedings may otherwise be beyond its jurisdiction and confirm that the whole cause of action arose wholly within the district of the Hermanus Magistrate's Court. This clause shall constitute the required written consent conferring jurisdiction upon the said court pursuant to the provisions of the Magistrate's Court Act of 1944.
10. All payments made to the School shall be allocated in the first instance to the payment of Debt Collection Costs, then to the payment of Interest and finally to the payment of school fees.
11. The parents/guardians further agree that any notice sent to the parents/guardians by prepaid registered post/email at the chosen postal/email address shall be deemed to have reached the parents/guardians within seven days after the date of dispatch, unless the contrary is proved.
12. The parents/guardians further agree that no variation of these Terms and Conditions shall be accepted unless a written request signed by the parents/guardians and the financial secretary, on behalf of the school, has been approved.

Initials: Parent 1 / Guardian 1 _____ Parent 2 / Guardian 2 _____

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SOUTH AFRICAN SCHOOLS ACT, NO. 84 OF 1996

REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES

CHECKLIST FORM
(Mark with a cross in applicable box)

- | | | | |
|--|---|-----|----|
| 1. Has the school informed you about the amount of the annual school fees to be paid? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 2. Has the school informed you that you are liable for the payment of school fees unless you are exempted from paying school fees? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 3. Has the principal informed you about your right to apply for exemption from paying school fees? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 4. Do you wish to apply for such exemption? (If so please note that forms must be collected at Financial Office) | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 5. Do you wish to be assisted in making such application? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |
| 6. Has the school provided you with the form (Annexure B to be collected at Financial Office) for application for exemption? | <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">YES</td> <td style="padding: 5px;">NO</td> </tr> </table> | YES | NO |
| YES | NO | | |

Name of Principal: F Hooneberg

Name & Surname of Parent:.....

Signature of Principal:

Signature of Parent:

Date:

Date:

School stamp:

Name & Surname of Learner:.....



HOËRSKOOL HERMANUS HIGH SCHOOL

DEBIT ORDER AUTHORIZATION - 2021

For office use only

Debit Order No.:

Account Holder Details:

Parent's Full Name and Surname

Home Address

Tel (home):

Tel (work):

Cell:

Learner's Surname

Learner's First Name

School Fees

TOTAL Monthly Payment

R

Bank Details:

Account Holder:

Bank:

Branch Name:

Branch Code:

Account Type:

Cheque:

Savings:

Transmission:

Account No.:

Please attach a copy of a cancelled cheque, or bank verification of your account number.

Debit Order Processing: (15 January 2021 – 30 November 2021)

15th of each month

25th of each month

Last day of each month

NB: Please note that where the applicable day falls on a weekend or public holiday the debit order will be processed on the day closest to the applicable date.

I, the undersigned, hereby authorize Hermanus High School to withdraw the above amount from my bank account. Unless cancelled in writing by the School, this arrangement remains valid until the full annual school fees have been paid.

UNDERTAKING:

"I/We acknowledge that the party hereby authorized to effect the drawing(s) against my/our account may not cede or assign any of its rights in terms of this authority to any third party without my/our prior written consent and the I/we may not delegate any of my/our obligations in terms of this authority to any third party without prior written consent of this authorized party."

Signature of Account Holder

Date

Signature of Fee Payer (if not Account Holder)

Date

Please print name